

## ***Northwest Ohio Consortium for Public Health (NOCPH)***

Bowling Green State University  
University of Toledo

*45 credit Master of Public Health degree  
and related graduate certificate programs*

**Registration:** All NOCPH registration is handled on-line through the University of Toledo. You may register and pay for your courses by logging into the **myUT** portal at <http://myut.utoledo.edu>. Enter your UTAD username and password then select the “Self Service” tab and follow the links to enter your registration. If you experience difficulties with your UTAD account, activate or reset your password at <https://myutaccount.utoledo.edu> or call the help desk at (419) 530-2400. For registration problems please call the University of Toledo – Health Science Campus Registrar’s office at (419) 383-4224. Please refer to the course schedule posted to the NOCPH website (<http://nocphmph.org>) to determine which courses are offered each semester. This course schedule will have the most current and up-to-date information available, including course locations, that may not be available in the Banner system (myUT). **Student Self Service is normally unavailable from 3:00 am – 5:00 am for system maintenance.**

**Fees:** Once fees have been assessed, you will receive notification at your official University of Toledo email address ([firstname.lastname@rockets.utoledo.edu](mailto:firstname.lastname@rockets.utoledo.edu)). The payment due date will be included in this email notification. Please note that fees will continue to be assessed at the student’s highest level of matriculation. For example, if a medical student would like to take a graduate course, medical level fees will be assessed for all courses.

**FERPA:** The Family Educational Rights and Privacy Act of 1974 (FERPA) is a Federal law that was introduced to give students certain rights regarding the confidentiality of their educational records. FERPA gives colleges and universities the ability to release non-academic information (directory information), **without written consent of the student**. Directory information includes:

- Student name
- Local address and local phone number
- College and major field of study
- Class rank
- Email address
- Dates of attendance
- Degrees and awards received

Students may restrict the release of their directory information by selecting the “Update Directory Information Release Status” found under the **Student Self Service Auxiliary Functions** on the Self Service tab of myUT. Please keep in mind that if you decide to restrict your directory information, then any requests for such items as

enrollment verifications, degree verifications, etc. will need your written permission before any information is released to a third party, such as a health insurance company or prospective employer.

**Internship or Scholarly Project:** Students must complete 27 semester credits prior to registering for an internship or scholarly project. Please refer to the *NOCPH Student Handbook* for instructions relating to internships and scholarly projects.

Internships/scholarly projects for Environmental and Occupational Health and Safety Sciences, Health Promotion and Education, and Public Health Epidemiology are administered through the University of Toledo. Internships/scholarly projects for Public Health Administration are administered through Bowling Green State University. Internships/scholarly projects for Public Health Nutrition are administered through both universities. Please refer to the table below for the appropriate course numbers.

<b>Major</b>	<b>Internship Course Number</b>	<b>Scholarly Project Course Number</b>
Environmental and Occupational Health and Safety Sciences	PUBH 696	PUBH 697
Health Promotion and Education	PUBH 696	PUBH 697
Public Health Administration	PUBH 683	PUBH 684
Public Health Epidemiology	PUBH 696	PUBH 697
Public Health Nutrition	PUBH 683 (Dr. Pobocik) PUBH 696 (Dr. Boardley)	PUBH 684 (Dr. Pobocik) PUBH 697 (Dr. Boardley)

**Capstone Seminar:** Students must complete 33 semester credits prior to registering for Capstone Seminar.

**Electives:** Students must complete their initial Plan of Study with their Advisor ***prior to the end of their second semester in the MPH program.*** The Plan of Study will include a list of electives selected by the student and advisor. The completed Plan of Study must then be submitted by the student to Room 117, Mulford Library.