



**University of Toledo Student Legal Services**  
1020 Snyder Memorial Hall 2801 W. Bancroft Street  
Toledo, Ohio 43606  
(419) 530-7230 (419) 530-7247 fax

Student Legal Services, Inc. is a not-for-profit general practice law firm with offices on the University of Toledo campus. The purpose of Student Legal Services, Inc. is to provide prompt, efficient and high quality legal service to University of Toledo students who enroll in the legal services program. Legal assistance includes providing students with access to information concerning their legal rights, private consultation and representation in their individual legal matters.

**Eligible Persons:** Students are automatically assessed the \$10.00 per semester legal service activity fee at the time they register for classes. All registered U.T. Students who have paid the legal service activity fee are eligible for services. For the Basic fee of \$10.00 per semester eligible students are entitled to open three (3) files each semester. Additional fees will be assessed for the 4<sup>th</sup> and any successive cases opened each semester. **Students who do not pay the fee are not eligible for services.**

### **THE LEGAL SERVICE PROGRAM**

Student Legal Services, Inc. offers UI students four (4) major services: **advice, representation, court referral and education.** No attorney's fees are charged for the basic services rendered by Student Legal Services, which is funded solely from the Student Legal Services fee. Students are responsible for all court costs, filing fees, etc. associated with their respective case.

The Attorney – client privilege is strictly enforced. All student files are the private property of the Attorney and are never viewed by anyone outside the Student Legal Services, Inc. Office.

### **SERVICES INCLUDE THE FOLLOWING:**

- o **ADVICE:** Student seeking legal information and advice can get answers at the Student Legal Services office.
  
- o **REPRESENTATION:** SLSI Attorneys will represent students in any judicial or administrative proceeding in which the appearance could make a substantial difference in the outcome of the student's case. Representation is limited to Lucas County, Ohio.

- o **REFERRAL:** Referrals will be provided to other agencies to eligible participants in legal matters not covered by the legal services plan. Additionally, if eligible U.T. students have legal matters pending in the Bowling Green Municipal Court, they may be eligible for referral to and representation from the Bowling Green Student Legal Services Program, at no additional cost.

### **LEGAL MATTERS COVERED**

Student Legal Services, Inc., is a general practice law firm offering legal advice, representation and/or preparation of documents in a variety of legal matters including the following, to wit:

1. LANDLORD/TENANT DISPUTES
2. MISDEMEANOR  
CRIMINAL/TRAFFIC MATTERS
3. CONSUMER PROBLEMS
4. WILLS
5. EXPUNGMENTS
6. ADOPTIONS
7. UNCONTESTED DIVORCES
8. NAME CHANGES
9. EMPLOYMENT
10. PROPERTY DAMAGE CLAIMS
11. MINOR PERSONAL INJURY  
CLAIMS
12. UNEMPLOYMENT CLAIMS

### **CONTACTING US**

Students needing legal assistance may come to the office or call (419) 530-7230 to make an appointment. The Student Legal Services office is located in Room 1020 of Snyder Hall.

Check out our Website at:  
<http://Studentlegalservices.utoledo.edu>

### **OFFICE HOURS**

Monday,	8:30 a.m. – 5:00 p.m.
Tuesday	1:00 p.m. – 8:00 p.m.
Wednesday	8:30 a.m. – 1:30 p.m.
Wednesday	6:00 p.m. – 9:00 p.m.
Thursday	8:30 a.m. – 5:00 p.m.
Friday	8:30 a.m. – 5:00 p.m.



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