

## myUT Portal

The myUT Portal offers students single sign-on access into a number of services and web-based content for Students on the UT campus. myUT includes:

- ◆ Student self service (i.e. Registration, Grades, Student Information, Bursars Account Information, Financial Aid, etc.)
- ◆ UT email and calendar via Outlook Web Access
- ◆ WebCT
- ◆ Personal and campus-wide announcements
- ◆ "Channels" (an area of related content, such as for a college, that you can subscribe to)
- ◆ Online groups (discussion boards)
- ◆ RSS feeds (e.g., news, sports, entertainment, research)
- ◆ Links to other pertinent UT websites

## Online Storage Space

In addition to the email storage space, all University of Toledo students are allotted file storage space on a server, referred to as a home directory or H: Drive. You can access your home directory from UT computer labs via the H: drive. Instructions for accessing your H: drive from off-campus can be found at: <http://eitnetwork.utoledo.edu/usingwebdav.asp>

## Contact Information

**Phone:** 419-530-3644

**E-Mail:** [eitservice@utoledo.edu](mailto:eitservice@utoledo.edu)

**Homepage:** <http://www.eit.utoledo.edu>

**In Person:** Office: University Computer Center  
(Near the Student Recreation Center)  
Monday thru Friday  
8:15 a.m. – 7:00 p.m.

## Important Links

**myUT Portal:** <http://myUT.utoledo.edu>

**Email Access:** <http://email.utoledo.edu>

**UTAD account maintenance:**  
<http://myutaccount.utoledo.edu>

**Student Orientation:**  
<http://eit-orientation.utoledo.edu>

**Windows Update:** <http://update.microsoft.com>

**Apple Software Updates:**  
<http://www.apple.com/support/downloads/>

**McAfee:** <http://www.mcafee.com/us/>

**CyberAngel:** <http://www.sentryinc.com>

**Ruckus:** <http://www.ruckus.com>

# Technology

## Tidbits

## UTAD

All students, faculty, and staff are provided with a UTAD account that gives you access to the following:

- ◆ Email account
- ◆ Online storage space (H:drive)
- ◆ The computer labs and printers
- ◆ Wireless network
- ◆ myUT portal
- ◆ Personal homepage

To activate your UTAD account visit:  
<http://myutaccount.utoledo.edu>

## E-Mail

**Your UT email account is used for all official University communications.** The format of your email address is typically in the form of: `firstname.lastname@utoledo.edu`.

Each student receives 50MB of email storage. Once you reach your maximum allocation, the email system will prevent you from sending and receiving email. You will receive warning messages when you are within 5MB of being full. It is **your responsibility** to manage this account!

To check your email on the web:

- ◆ Goto: <http://email.utoledo.edu>.
- ◆ After selecting the secure access link, enter your UTAD username and password. Passwords are case sensitive.
- ◆ Your spam filter options can be modified via: <http://myutaccount.utoledo.edu>.

## Computer Security

If you own a computer, you should always keep your system secured. This can be done by:

- ◆ Updating your OS and Office software regularly
- ◆ Activating your firewall
- ◆ Installing and updating your Anti-virus and Anti-SpyWare software
- ◆ Using encryption and anti-theft software like CyberAngel
- ◆ Not giving out your UTAD passwords
- ◆ Locking your door/keeping an eye on your personal belongings at all times

Detailed information on safe computing practices at UT can be found at: <http://www.eitnetwork.utoledo.edu/security.asp>

## Computer Labs on Campus

There are several Open Computer Labs on campus available to anyone with a valid UTAD account. Locations are listed below and hours of operation are posted online and outside each lab.

BO 3051 CL B-2 UH 2530 LR 1020  
ST 1019\* SU 1512\* RH 1559

*\*Lab is open 24 hours a day 7 days a week.*

Carlson Library Information Commons is planned to open during Fall Semester 2007.

Additional details about the open labs can be found by visiting:  
[http://eit.utoledo.edu/LSG/lab\\_hours.asp](http://eit.utoledo.edu/LSG/lab_hours.asp)

Colleges within the University also provide departmental labs that are available for students in specific programs of study. Please refer to your college computing department for details.

## Wireless Access

Wireless network access is available in many buildings throughout campus, some of which are listed below:

- ◆ Carlson Library
- ◆ Health and Human Services
- ◆ Law College
- ◆ Savage Hall
- ◆ Scott Park Learning Resource Center
- ◆ Snyder Memorial
- ◆ Stranahan Hall
- ◆ Student Union
- ◆ University Computer Center

You can access the wireless network in these areas with your own laptop, a **LEAP-compatible** wireless card, and your UTAD credentials.

If you don't have a laptop, Carlson Library and many colleges within the University offer laptop lending programs. Please check with the library or your college computing department for details.

Additional Wireless information can be found at: <http://eitoperations.utoledo.edu/helpdesk/wireless.asp>

Detailed instructions to configure your computer for wired network access (on or off campus) can be found by visiting:  
<http://eitoperations.utoledo.edu/helpdesk/utnet.asp>

## Major Discounts on Hardware and Software Purchases

Discounts are available to students on various computer hardware and software purchases. Information can be obtained by visiting:  
<http://eit.utoledo.edu/students.asp>